Return Funds Form

INSTRUCTIONS: Answer all fields in this form and return payment in the form of a check to Minnesota Housing. Please address return to:

Minnesota Housing

ATTN: RentHelpMN Payments

400 Wabasha Street North, Suite 400

St. Paul, MN 55102

# **Applicant/Tenant Information**

Name:

Applicant ID:       Phone Number:       Email:

Address (street address, city, state, zip code):

# **Payment Type**

Was it an Automated Clearing House (ACH) payment? YES NO

Was the check issued by the Minnesota Housing Finance Agency? YES NO

**\*\*\*If the check was issued by another entity, likely another unit of local government, please email** [**Payments@renthelpmn.org**](mailto:Payments@renthelpmn.org) **for assistance**

# **Payee Information**

Name of company as listed on the check or ACH payment:

Contact information of the company:

Address (street address, city, state, zip code):

Phone number:       Email:

# **Amount Returned**

Is this the full amount of the assistance? YES NO

\*If partial, please provide detail on the amount returned below:

Reasons for return (check all that apply):

Tenant no longer resides at property Not my property

Payment is not addressed to the correct payee or tenant Duplicate payment received

Portion of check not applicable to rent, (e.g., utility) Other (please describe below)